

Jane Doe

555 Main Street, Fredonia NY 14063

(555) 555-5555

JDoe@fredonia.edu

EDUCATION

State University of New York at Fredonia
Bachelor of Science, Social Work, May 2018

- Minor in Psychology
- Phi Mu Honor Society
- GPA in major 3.5
- Dean's List

INTERNSHIP

The Resource Center, Jamestown, NY 2017-2018 (500 hours)

- Assist in personalized recovery oriented services to conquer mental health
- Help create personal recovery plans with clients based on assessments
- Facilitate cognitive behavioral groups
- Designing a curriculum to teach and educate clients on recovery issues

RELATED EMPLOYMENT

Independent Support Services, Long Island, NY
Support Staff, May 2013-present

- Work one-on-one with developmentally disabled young adult with autism in a social environment with the goal of fostering self-confidence, independence and functional skills
- 500+ hours of service, summers and college breaks

Eastern Suffolk BOCES, West Islip, NY

One-on-one Special Needs Aid, Summers 2017-present

- Assist with daily routine and guide on class material
- Help the student maintain appropriate behavior throughout the day

Camp Edey Girl Scout Camp, Bayport, NY

Group Leader, Summers 2014-2016

- Supervise twenty-five girls, ages 6-7, in activities including sports, arts and crafts, interpersonal relations, and nature awareness
- Demonstrate appropriate behavior and encourage team building

VOLUNTEER

Mercy Residence, Sayville, NY, March 2017

- Assisted with childcare, household duties and learned about residents' duties and perspectives in living arrangement for single mothers ages 18-22 years

Special Education Summer School, Sachem School District, Long Island, NY

Teacher's Aide, 2009-2012

- Engaged in reading, math, art, writing and history lessons one-on-one and in small groups

Habitat for Humanity, Planning Committee & Executive Assistant, 2016-2018

- Help build homes for those in need of decent and affordable housing
- Participated in Fall Sweep, Harvest Festival, Safe Halloween, other community events

OTHER EMPLOYMENT

Student Supervisor Reed Library, Fredonia, NY, 2016- present

- Assist student circulation workers complete services for patrons
- Answer questions, check books in and out, shelf read, and organize the environment

CAMPUS INVOLVEMENT

Varsity Cheerleader (3 years)

Social Work Club (4 years)

Operation Smile, Fundraising (4 years)

Event Coordinator, Phi Mu Honor Society

PROFESSIONAL DEVELOPMENT

NASW/ESA Advocate

HIPPA Trainings

CPI Trainings

OMH self-study

CPR Training/Certification

Suicide Prevention Training

Your Name Here

Street Address, City, State Zip Code Phone Number youremail@mail.adelphi.edu

EDUCATION

Adelphi University, Garden City, NY

Master of Social Work, anticipated May 2019

- Concentration: Families and Children
- NYS Provisional Certification: School Social Worker

State University of New York at Fredonia

Bachelor of Science, Social Work, May 2018

- Minor: Psychology

INTERNSHIPS

Brentwood Union Free School District, Brentwood, NY (600 hours)

September 2018-present, Grades K,1, 6-8

- Assist with school-age special education services and CSE evaluations
- Administer extensive developmental and social histories for children and their families
- Work with developmentally disabled, emotionally disturbed, mentally ill, medically fragile, intellectually disabled and autistic children
- Provide mandated counseling, evaluations, anger management, stress reduction, play therapy, group therapy, social skills training, family counseling and crisis intervention
- Coordinate and distribute Island Harvest food pantry items to food insecure children
- Experience with FBA/BIP development and implementation including data collection
- Knowledge of Cleartrack IEP developments
- Run Friendship Club at middle school to foster friendships among special education students

The Resource Center, Jamestown, NY (500 hours)

August 2017-May 2018

- Assisted in personalized recovery-oriented services to conquer mental health
- Helped create personal recovery plans with mentally ill clients based on assessments
- Facilitated cognitive behavioral groups
- Designed a curriculum to teach and educate clients on mental health recovery issues

RELATED EMPLOYMENT

Independent Support Services, Long Island, NY

Support Staff, May 2013-present

- Work one-on-one with developmentally disabled young adult with autism in a social environment with the goal of fostering self-confidence, independence and functional skills

Eastern Suffolk BOCES, West Islip, NY

One-On-One Special Needs Aide, Summer 2017-present

- Assist with daily routine and guide student on class material
- Help the student maintain appropriate behavior throughout the day

VOLUNTEER

Habitat for Humanity, Fredonia, NY

- Planning Committee & Executive Assistant, 2016-2018
- Helped build homes for those in need of decent and affordable housing; Fundraiser

Mercy Residence, Sayville, NY, March 2017

- Assisted with childcare, household duties and learned about residents' duties and perspectives in living arrangement for single mothers ages 18-22 years

Special Education Summer School, Sachem School District, NY, Summers 2009-2012

PROFESSIONAL DEVELOPMENT

NASW Member ESA Advocate CPR Training/Certification Stewards Children Training
DASA School Violence Intervention and Prevention HIPAA Training OMH self-study
Child Abuse Identification Suicide Prevention Training

Awarded NASW MSW Student of the Year 2019

Jane Q. Doe

555 Main Street, Syracuse, New York 13224
555-555-5555 jdoe@fredonia.edu

Education

State University of New York at Fredonia
Bachelor of Science, expected May 2019
Dual Majors: Social Work and Psychology
GPA: 3.49, Dean's List: all semesters

Social Work Experience

Disaster Services Intern, American Red Cross, Buffalo, NY, Fall 2018-Present

- Assess and interview clients after experiencing trauma, and provide financial support
- Monitor client recovery process, referring to other organizations when necessary

Age 3 Classroom Teacher Assistant Intern, Campus and Community Children's Center, Fredonia, Spring 2018

- Practiced and promote good behavior and conflict resolution strategies
- Facilitated classroom duties including academic and social programs

Legal Intake Interview Intern, Mayville Family Court, Mayville, NY, Spring 2018

- Assisted the attorney with interview questions for each client
- Provide a brief summary to the attorney, with attention to legal issues

Advocacy

High-School Legislative Policy Lobbying, Fredonia Social Work Program, Spring 2017

- Researched current legislative bills that negatively affect high school students
- Traveled to Albany, NY to effectively inform NYS legislators of high school students' concerns
- Examined the legislative process to ensure our advocacy was both knowledgeable and persuasive

Domestic Shelter Family Justice, Fredonia Directed Study, Spring 2017

- Compiled information from various local domestic violence shelters about family justice centers
- Formulated a proposal using the information gathered, with the goal of opening a more locally accessible domestic violence shelter
- Created questions for a survey administered to staff via extensive phone interviews

Research

Assisted-living Gerontology Policies: Alzheimer's/Dementia, Fredonia Social Work Program, Fall 2016

- Conducted an interview with a caseworker at the WCA home about the residents with Alzheimer's
- Recorded information gathered at an onsite tour of the Women's Christian Association Home (WCA)
- Applied research of gerontology to all levels of social work; macro, mezzo and micro social work

Leadership

Resident Assistant, Fall 2017-present

- Maintain a physically safe and mentally supportive environment
- Create programs for entertainment and a homely environment for residents
- Supervise a house of 38 residents within a residence hall of approximately 200 students
- Respond to emergency situations by directing students to the appropriate campus resources
- Mediate interpersonal conflicts between residents
- Hosted a campus wide major fair to educate undecided Fredonia students

President/Co-Fashion Show Chair, Black Student Union, Fall 2017-present

- Serve as a point of contact for the Black Student Union
- Delegate and appoint task amongst the executive board
- Supervise roles of the executive board to ensure exceptional productivity
- Create scene ideas and themes
- Search for models and ensure their presence at rehearsals
- Create a budget for all materials and make certain it is not exceeded

Leadership, continued...

Vice President & Treasurer/ Community Relations Chair, Sister Circle, Fall 2017-present

- Perform presidential duties in the event of the president's absence.
- Maintain and organize all financial records
- Create an atmosphere of empowerment for women of color in the Fredonia community
- Ensure constant communication between Sister Circle, Fredonia, and the surrounding Dunkirk community
- Track and coordinate community service opportunities

Student Ambassador, Fredonia Alumni Affairs, Fall 2018 – Present

- Provide assistance at recruitment events
- Execute leadership qualities in representing Fredonia for prospective students

Secretary, Psi Chi, Fall 2017-Spring 2018

- Provided information to members of the Psi Chi Honor Society club via email

Peer Health Advocate, Spring 2016-Fall 2017

- Supplied health resources for students on campus
- Executed clerical duties for the FredASSIST office

High School Tutor, Upward Bound Program, Fall 2016

- Devoted time to academically support students at Dunkirk High School
- Prepared students for test and Regents exams through a planned change process; including practice exams
- Presented weekly progress reports on academic and social performance to the supervisor

Admissions Campus Host, Fredonia Multicultural Weekend, Spring 2016-Spring 2017

- Contributed to a spectacular experience for potential Fredonia students
- Guided students of color through various events and answer all questions posed
- Mentored students who chose, and now attend Fredonia

Elementary Student Mentor, Boys and Girls Club, Dunkirk, NY, Spring 2016

- Administered tutoring sessions with Boys and Girls club mentee
- Provided weekly visits to ensure mentees success
- Organized fun and physical activities to keep mentees engaged

Employment

Coordinator/Cashier, Wegmans Food Markets, Summer 2015-present

Barista, Starbucks Coffee Company, Spring 2017

Awards/Recognition

CPR/AED, Spring 2018

Resident Assistant of the month, Fall 2017

Best Community Involvement Program of the Month, Fall 2017

Psi Chi Honor Society, Spring 2017

Phi Alpha Honor Society, Spring 2017

Employee of the month at Starbucks, Spring 2017

Chi Alpha Epsilon Honor Society, Spring 2017

Stewards of Children, Fall 2016

EDUCATION

- Master of Science, Speech-Language Pathology**, Anticipated: May 2020
State University of New York (SUNY) Fredonia GPA: 3.86
- Bachelor of Science, Speech and Language Disabilities**, June 2018
Elmira College GPA: 3.78

STUDENT CLINICAL EXPERIENCE

- Adult Veteran SLP**, VA Medical Center, Buffalo/Batavia, NY, September - December 2019
- Provide and evaluate speech, language, cognitive, dysphagia, and voice abilities of adult veterans (inpatient & outpatient); Perform clinical bedside evaluations and assist in modified barium swallow studies
- Adult Audiology**, SUNY Fredonia – Youngerman Center, June 2019 – July 2019
- Became competent in administering comprehensive hearing evaluations and screenings to 10+ adult clients over 50-years-old using an Otoacoustic Emission device, audiometer, & otoscope
- Multi-Age SLP**, SUNY Fredonia – Youngerman Center, May 2019 – August 2019
- Provided articulation intervention to an adult over 65 who is deaf; Client improved skills from 80% to 90% accuracy and achieved mastery on 3 of her goals
 - Administered Comprehensive Test of Phonological Processing 2 (CTOPP-2) and Clinical Evaluation of Language Fundamentals-5 (CELF-5) assessments to a 7-year-old with suspected attention disorder; Client scored within normal limits for both assessments, speech therapy was not warranted at that time
- Preschool SLP**, Wheelock Elementary Buffalo Hearing & Speech, Fredonia, NY, January 2019 – May 2019
- 130-hour experience working with students 3-6 years of age identified as preschooler with a disability, Autism Spectrum Disorder (ASD), Cerebral Palsy, Intellectually Disabled, & Encephalitis
 - Created a picture exchange communication system for a nonverbal 4-year-old with ASD; Increased his expressive language ability to include basic wants and needs (single words)
- Multi-Age SLP**, Elmira College Speech and Hearing Clinic, September 2016 – June 2018
- 50-hour experience in various areas of intervention such as articulation, memory, and traumatic brain injury (TBI) with 6+ clients ranging from 5-70 in age
 - Provided cognitive therapy targeting memory & attention skills to patient over 45-years-old with TBI; Taught diaphragmatic breathing to improve breath support for speech production and reduce clavicular breathing pattern
- Multi-Age Audiology**, Elmira College Speech and Hearing Clinic, September 2016 – June 2018
- Assessed hearing abilities for 8 adult and 2 child clients during a 12-week period using audiometer & an otoscope; Administered Auditory Processing Disorder testing to 10-year-old
 - Evaluated clients' middle-ear function with bone conduction thresholds & tympanometry measures

EDUCATION FIELD WORK

- Kindergarten Speech & Language Screenings**, St. Hyacinth School & Dunkirk School 7, Dunkirk, NY, June 2019
- Administered over 25 speech & language screenings to preschoolers entering kindergarten
- SLP Student Teacher**, Diven Elementary, Elmira, NY, January 2018 – March 2018
- Developed instructional therapy techniques for students from 5 to 8 years old with multiple diagnoses such as ASD, emotional disorders, and behavioral management

RELATED EXPERIENCE

1:1 Preschool Aide, Pathways Inc., North Hornell, NY, June 2018 – August 2018

- Contributed to reduction in assigned nonverbal student with ASD's behavioral outbursts by creating a picture communication system; Once given a mode of communication, student's expressive language and self-regulation increased

After School Program Assistant, Cohen Elementary, Elmira Heights, NY, May 2017 – June 2018

- Provided support for recreational and educational activities for up to 40 children from ages 3 to 10
- Assisted with conflict resolution and addressed behavioral issues between children to maintain safe and friendly learning environment

Birth – Age 8 Daycare Assistant, Lovin' Arms Day Care, Alfred, NY, June 2016 – August 2018

- Provided care and learning activities for up to 10 infants & toddlers as well as 8 elementary-age children
- Assisted with development of children's language abilities by maintaining positive attitude while communicating correct language and articulation examples when non-age-appropriate errors occurred

CERTIFICATION/MEMBERSHIP

HIPAA & Blood Born Pathogens, SUNY Fredonia, June 2019 – Present

Speech and Language Disabilities Initial Certificate, NYS Department of Education, June 2018 – Present

Educating All Students (EAS), NYSTCE Pearson, July 2017 – Present

NSSHLA Member, American Speech-Language-Hearing Association (ASHA), November 2016 – Present

Basic Life Support, The American Red Cross, July 2016 – Present

HONORS AND AWARDS

Rebecca Snyder Memorial Scholarship, SUNY Fredonia, April 2019 – August 2019

- Awarded to a graduate student pursuing speech-language pathology/audiology, good academic standing

Omicron Delta Kappa Inductee/Treasurer, Elmira College, March 2017 – June 2018

- National Leadership Society

Kappa Delta Pi Inductee, Elmira College, March 2017 – June 2018

- International Honor Society of Education

Mark Twain Scholarship, Elmira College, September 2014 – June 2018

- Annual award based on prior academic achievement. Must maintain above a 3.0 GPA

COMMUNITY ENGAGEMENT

SPCA Volunteer, Chemung County Human Society & SPCA, Elmira, New York, January 2015 – June 2018

Orientation Leader, Elmira College, June 2015 – June 2018

Your Name Here

Street Address, City, State Zip Code

Area code Phone number

youremail@fredonia.edu

EDUCATION

State University of New York at Fredonia

Bachelor of Science, Music Therapy, expected May 2020

- GPA: 3.86
- GPA in major: 3.88

HONORS/AWARDS

Dean's List, five semesters

President's Award for Excellence Scholarship

President's Out of State Scholarship

Bromeley Piano Scholarship

Golden Key International Honour Society

RELEVANT COURSE WORK

- African Drumming
- Guitar Class
- Voice Class
- Free Improvisation
- Abnormal Psychology
- Choral Conducting
- Impact of Music on Human Health and Behavior

MUSIC THERAPY CLINICAL WORK

Fredonia Day Hab, Fredonia NY

September 2018-present

- Worked directly with individuals aged 40-60 years old with developmental disabilities.
- Assessed clients, planned sessions, and wrote post-session notes.
- Co-led weekly group music therapy sessions for 4-6 clients; independently led weekly individual sessions.
- Evaluated clients' needs and growth to establish appropriate goals and objectives.
- Helped clients increase self-expression, range of motion, and socialization through group improvisation, composition, and instrument playing.
- Arranged a concert in which group members performed an original composition for other residents at the facility.

Chautauqua Adult Day Care Center, Dunkirk NY

September 2017-May 2018

- Worked directly with individuals aged 50-90 years old.
- Independently led weekly music therapy sessions with one client, and with a group of 20-25.
- Adapted sessions to meet clients' needs and progress.
- Planned sessions and documented clients' responses.
- Implemented experiences such as composition, group discussion, and recreation to improve socialization, attention to task, and self-confidence.

RELATED ACTIVITIES/EXPERIENCES

Fredonia Music Therapy Club, secretary

April 2018-present

American Music Therapy Association Regional Conference, Reston, VA

March 2019

American Music Therapy Association Regional Conference, Pittsburgh, PA

April 2018

Empty Bowls, fundraiser to feed the hungry in Chautauqua County

December 2018

Christmas Caroling at Chautauqua Nursing and Rehab Center

December 2018

Fredonia Safe Halloween

October 2018

RELATED WORK

Assistant Group Supervisor, Early Enrichment Daycare and Preschool, Pittsburgh PA June 2017—present

- Supervised a group of 4-7 children aged 2.5-3.5 years old. Worked with children aged 6 weeks to 7 years old.
- Encouraged cooperation, problem-solving, and self-expression through play and daily activities.
- Documented children's progress and communicated directly with parents.
- Designed activities to facilitate development, such as turn-taking games and music days.

Tutor, Kumon Math and Reading Center, Scott Township PA

June 2015—August 2016

- Tutored students aged 4-13 years old.
- Assisted students with math and reading exercises appropriate to their academic skill level.
- Organized student files to encourage academic progress.

Choral Leadership Assistant, Chartiers Valley High School, Bridgeville PA

August 2015—May 2016

- Worked with high school choir teacher in freshman/sophomore chorus class.
- Taught small groups of 14-16 year old students vocal parts.
- Designed concert and recital programs, took attendance, and assisted a parent/teacher group in organizing fundraising events.
- Led rehearsals when chorus teacher was absent.

SKILLS

- Piano
- Guitar
- Ukulele
- Voice
- Djembe
- Relationship building
- Documentation
- Accomplishes tasks on time
- Organized
- Works well with others

CERTIFICATIONS

- CPR certified through American Heart Association since 08/2017

YOUR NAME HERE

youremail@fredonia.edu

Street Address, City State Zip

716.555.5555

EDUCATION

Bachelor of Arts in Psychology, expected May 2020

State University of New York at Fredonia

- Minors: Women and Gender Studies, Sociology
- Dean's List, 3 semesters
- GPA: 3.28; GPA in major: 3.35

RELATED WORK EXPERIENCE

Summer Teacher Associate, The Center for Discovery, Harris, NY May 2019- present

- Support teenage students with a diagnosis of Autism Spectrum Disorder and developmental disabilities develop independence, increase functional communication and social skills while preparing them for future vocational settings
- Assist the teacher with providing recommended protocols and techniques to support students based on Behavior Intervention Plans, including communication attempts, and preparing specific meal consistency
- Provide individualized instruction and a comprehensive education program for students

Companion Care, Sullivan County, NY Summer of 2015

- Worked with a woman with Down Syndrome
- Increased societal interaction by going to restaurants and her choice of a weekly activity (pottery, shopping); provided transportation

Babysitter, Sullivan County, NY 2014 - 2016

- Cared for children of five different families, ages 1 to 12; ensured a safe and enjoyable environment
- Prepared meals, assisted with homework, engaged children in activities/crafts, provided transportation
- Served as a role model to the children, while teaching and enforcing basic life skills and rules

INTERNSHIP

Psychology Mentor, SUNY Fredonia Fall 2019

- Engaged with new students frequently throughout the semester
- Execute group department activities for new students
- Uphold ethical principles regarding confidentiality of student information

LEADERSHIP

Treasurer, Psychology Club 2019-2020

- Responsible for the fiscal integrity of the organization; plan and facilitate meetings

Treasurer, Psi Chi, International Honor Society in Psychology 2019-2020

- Collaborate with peers to organize and execute events
- Attend mandatory Student Association meetings to maintain club status

ACTIVITIES / PROFESSIONAL DEVELOPMENT

Psychology Club 2016, 2018, 2019- Present

Psi Chi, International Honor Society in Psychology Spring 2019- Present

Fredonia Democracy Initiative 2018- Present

CAMPUS AND COMMUNITY INVOLVEMENT

Fall Sweep 2016/2019

Lobbyist, Climate and Community

Protection Act (passed) 2019

Soup Kitchen Volunteer 2019

Walk for Alzheimer's 2019

Relay for Life 2019

Beach Cleanup 2019

ADDITIONAL SKILLS

Mentor trained

Certified in CPR

Strategies for Crisis Intervention and Prevention-Revised (SCIP-R) trained

American Sign Language: beginner, two college classes completed

Your Name Here

Your street address City, State Zip
(Area code) phone number
youremail@fredonia.edu

EDUCATION

State University of New York at Fredonia

Bachelor of Arts, Criminal Justice and Psychology majors, expected May 2020

- GPA: 3.16
- Criminal Justice GPA: 3.38

The American College of Greece, Athens, Greece

- Study abroad program, January - May 2018
- Immersed in language and culture

HONORS

Dean's List, three semesters

RELEVANT COURSEWORK

Criminal Law	Psychology and the Law	Criminal Investigations
Homeland Security	Sociology of Deviant Behavior	Sociology of Terrorism
Criminology	Introduction to Corrections	Abnormal Psychology

WORKSHOPS/SEMINARS

Policing in the 21st Century, guest speaker: John Doe, FBI Jamestown Office

Immigration and the Law, guest speaker: Jane Doe, Volunteer Lawyers Project

CAMPUS MEMBERSHIPS

Delta Phi Epsilon, Fall 2016 - Present

Criminal Justice Club, Fall 2016 - Present

COMMUNITY SERVICE

Fall Sweep	Tate's Totes	Safe Halloween
Relay for Life	Adopt-a-Highway	Pink-the-Rink Fundraiser

EMPLOYMENT

Buffalo Party Rental, Buffalo NY, Summer 2016 - Present

- Worked in the office: helped customers, filed paperwork
- Organized and cleaned the warehouse

INTERNATIONAL TRAVEL

Athens, Greece	Amsterdam, Netherlands	Paris, France
Rome, Italy	Dominican Republic	

Your Name Here

Street Address, City, State Zip (716) 555-1234 youremail@fredonia.edu

EDUCATION:

STATE UNIVERSITY OF NEW YORK AT FREDONIA

Bachelor of Science, Music Therapy, expected May 2020

- GPA: 3.82
- GPA in major: 3.85

HONORS/AWARDS:

Dean's List, five semesters	Fredonia Keeper of the Dream Scholarship
Award of Excellence in Community Service	President's Award for Excellence
Lucia Gracia Bolton Scholarship	Fredonia Honors Program
Featured in Volunteer/Community Service Newsletter	

CLINICAL EXPERIENCE:

Fredonia Place, Fredonia, NY- 40 hours of clinical work

- Worked with individuals in a memory care unit to maintain cognitive abilities, improve socialization, improve involvement in activities, and reminisce.

Chautauqua Hospice and Palliative Care, Jamestown, NY- 40 hours of clinical work

- Treated patients in end of life care through relaxation, socialization, spiritual support, emotional support, and relationship support.

RELEVANT COURSEWORK:

Orientation to Clinical Practice	Abnormal Psychology
Impact of Music on Health and Behavior	Cognitive Neuroscience
Global Perspectives: Race Around the World	Social Psychology
Good, Evil, Life, and Death	Cognitive Development

CAMPUS LEADERSHIP:

Music Therapy Club, Public Relations Chair (1 year), President (1 year)

Native American Student Union, Public Relations one year, President (2 years)

Colleges Against Cancer, Relay Assistant (1 year), Marketing Chair (1 year)

Fredonia Pep Band, Secretary (1 year)

Hall Council, Treasurer (1 year)

COMMUNITY SERVICE:

Musical Volunteer at Chautauqua Nursing and Rehabilitation Center

Music Teacher at Brockport Migrant Summer School

Event Lead of Relay for Life

Volunteer at Susan G Komen Breast Cancer Walk

Volunteer at Special Olympics

Lead Volunteer at Men of Color Summit

Fall Sweep in Fredonia Community

Coordinator of Cabaret for a Cure

SKILLS:

Piano	Voice	Harp
Guitar	Oboe/Bassoon	Time Management
Ukulele	African Drumming	Event Organization

EMPLOYMENT:

Relief Direct Support Professional, The Arc of Genesee Orleans, Albion, NY, 2018-present

Pianist, Gaines Congregational Church, Gaines, NY, 2014-present

Night Desk Attendant, Residence Halls, Fredonia, NY, 2016-2018

PROFESSIONAL DEVELOPMENT:

American Music Therapy Association, Student Membership

Music Therapy Mini-Conference at Nazareth College, Rochester, NY, February 2018

CERTIFICATIONS:

First Aid/CPR Certified

Your Name

City, State zip code
youremail@fredonia.edu

Education

The State University of New York at Fredonia

- Master of Science, Speech-Language Pathology, May 2020, GPA 3.66
- Bachelor of Science, Communication Disorders and Sciences, May 2018, GPA 3.14
 - Minor in Public Health
- Initial teacher certification and completed courses for ASHA's 25 hours of observation

Clinical Experience

Fall 2019

Graduate Clinician, Chautauqua Nursing and Rehabilitation Center, Dunkirk, NY

Under supervision of Natalie Hobbs, M.S., CCC-SLP

- Adult and geriatric patients post CVA, TBI, and/or with dementia.
- Carried out individual therapy targeting cognition, memory, expressive/receptive language, dysarthria, apraxia and dysphagia.

Stroke and Head Injury Support Group at the Youngerman Center for Communication Disorders

- Assisted stroke/head injury survivors and their support systems to cope following a traumatic event and presented information on related topics.

Summer 2019

Graduate Clinician, Henry C. Youngerman Center for Communication Disorders, Fredonia, NY

Under supervision of Melissa Hooper, M.S. Ed, CCC-SLP, Christine Gerber, M.S. CCC-SLP, and Tim Overbeck, M.S. CCC-SLP.

Audiology Clinic

- Completed a variety of hearing tests under supervision of Marc Wilcox, AuD., CCC-A

Client age 14 years with Specific Reading Disorder and Speech Sound Disorder

- Expressive / Receptive language, articulation, phonological awareness

Client age 4 years with Speech Articulation Developmental Disorder

- Articulation and behavior management

Client age 17 years with Stuttering

- Fluency enhancing behavior therapy and counseling

Client age 14 years with Stuttering

- Evaluation and treatment targeting fluency enhancing behaviors

Spring 2019

Graduate Clinician, Forestville Elementary School, Forestville, NY

Under supervision of Heather Kaczor, M.S., CCC-SLP

- Evaluate and treat school-aged children following goals, abiding by regular schedule to provide clinical services to students with phonological, articulation, expressive/receptive language disorders.
- Participate in and implement Individual Education Programs (IEP).
- Carry out group lessons targeting fundamental math, speech, and language skills in a kindergarten classroom setting on a weekly basis.

Spring 2017-2018

Classroom Aide, Buffalo Hearing and Speech Center, Wheelock Elementary School

- Attend to the physical needs of the children.
- Supervising students and performing such other non-teaching duties which support teaching when such services are determined and supervised by the teacher.
- Assist in implementing Behavior Management Plans and Individualized Education Plans.

Summer 2017

Classroom Aide, Monroe Boces #1, Bird/Morgan School

- Provided one-on-one assistance to a kindergarten student who was diagnosed with ASD and demonstrated knowledge and skills required to maintain classroom functionality.
- Collaborated with a team of professionals to promote carry-over in speech-language therapy.
- Assisted in implementing Behavior Management Plans and Individualized Education Plans.

Other Employment

Fall 2016 - Present

Head Lifeguard, YMCA of Greater Rochester, Penfield, NY

- Manage the entire pool deck and lifeguards; in charge of checking and maintaining chemicals.
- Insure that safety standards, sanitary requirements and regulations are enforced.
- Enforce water safety rules and regulations, perform rescues, first aid and resuscitation.

Summer 2016 & 2017

Cabin Counselor, YMCA Camp Gorham, Eagle Bay, NY

- Responsible for the health and well being of the campers in my cabin and assisted with the camp program and led activities in their area of expertise. Reported incidents, accidents or problems promptly to the camp director.
- Helped campers and parents adjust to the camp experiences; monitor the health and safety of campers; knew which campers have special needs and accommodated appropriately.

Leadership Experience

August 2014 - May 2018

Sigma Kappa Sorority, Theta Iota

- **Executive Vice President of Communication**
 - Recorded and submitted the minutes of all chapter and executive council meetings and ritual ceremonies.
 - Wrote all official correspondence for the chapter and maintained accurate attendance/membership record.
- **Social Chairman**
 - Planned programming activities and completed and submitted social function review forms promptly.
- **Sunshine Chairman**
 - Developed, organized and maintained calendar events for significant dates and sending appropriate recognition for events. Communicated with sisters to encourage positive outlooks and gave advice.

January 2016 & 2017

Sigma Kappa Sorority Leadership Conference, Newark, NJ

- Strengthened leadership abilities as an executive board member through a multitude of intensive workshops and conferences for 10 hours a day for 4 day

Training and Certifications

- | | |
|---|---|
| ● CITI Human Research Training (2018) | ● Adult and Pediatric First Aid/CPR/AED (2018) |
| ● HIPAA Training (2018) | ● SAVE/DASA/Fire and Arson Training (2017) |
| ● Infection Control and Bloodborne Pathogens (2018) | ● Alcohol, Tobacco and Drug Abuse Training (2017) |
| ● Foundations in Health and Safety (2018) | ● Mandated Reporter (2017) |
| | ● Preventing Shaken Baby Syndrome (2018) |

Volunteerism

- Women's Christian Association Home
- Walk to end Alzheimer's
- Relay for Life and Pink the Rink cancer fundraisers
- Jammin' for Jessa
- Fall Sweep
- Buffalo News Kids Day

First Name Last Name

youremail@fredonia.edu | your full address | (area code) phone number

EDUCATION

State University of New York at Fredonia

Master of Science, Speech Language Pathology, Expected May 2021

Bachelor of Science, Communication Disorders & Sciences, Summa Cum Laude, May 2019

CLINICAL EXPERIENCE

Adults, Chautauqua Nursing & Rehabilitation Center, Dunkirk, NY (January 2020-present)

- Conduct therapy for cognitive impairments, aphasia, dysarthria, dysphagia, & apraxia

OBSERVATION EXPERIENCE

Children-Adults, Youngerman Center for Communication Disorders, Fredonia, NY (Fall '18-'19)

- Observed a graduate student clinician; 1 articulation client & 1 literacy client

Preschool-5th Grade, Dunkirk School #7, Dunkirk, NY (Fall 2018)

- Observed therapy for culturally-diverse children in articulation, language, AAC, etc.

Early-Intervention, Integrated Therapy Services of WNY, Rochester, NY (Fall 2018)

- Observed home-based therapy services performed in clients' natural environments

PARAPROFESSIONAL EXPERIENCE

Graduate Assistant, CDS Department, assisting Dr. Doe, SUNY Fredonia (Fall 2019-Present)

- Mentor undergraduate student research assistants in research lab daily duties
- Fulfill administrative duties for Dr. Doe and other department faculty members

Prevention Specialist Intern, WNY United Against Drug & Alcohol Abuse, Inc. (Spring 2019)

- Facilitated learning in Kindergarten & First Grade classrooms with a total of 95 students by teaching lessons via an evidence-based curriculum

Research Assistant, Autism & Language Lab, Independent Study with Dr. Doe (Spring 2019)

- Collaborated with classmates in a research lab while expanding my critical thinking skills
- Became proficient in ELAN, a computer software used to create annotations and transcribe language from audio and/or video recordings

INTERNATIONAL EXPERIENCE

Graduate Leader/Service Trip, Belize City, Belize, Central America (Winter 2020)

- Attended and assisted in leading weekly sessions to prepare new members for service trip
- Supervised and mentored undergraduate students in their own classroom experiences

Study Abroad/Service Trip, Belize City, Belize, Central America (Winter 2018)

- Co-taught school-aged children with special needs at Stella Maris School for the Deaf
- Implemented a bathroom signal card for minimally-verbal students in our classroom

PROFESSIONAL DEVELOPMENT

Presenter, Research in Autism & Language, SURC and Fredonia SRCE (April 2019)

- Presented a poster on my Independent Study experience at the SUNY-wide Undergraduate Research Conference & Fredonia's Student Research & Creativity Expo

Presenter, Public Health Internship Experience, Fredonia SRCE (April 2019)

Craniofacial Conferences, OISHEI Children's Hospital (Spring 2019)

NYSSLHA Convention (2017, 2018)

RELEVANT FIELD EXPERIENCE

Unit Supervisor, Cradle Beach Camp, Angola, NY (Summer 2019)

- Supervised 20+ camp counselors and over 50+ campers throughout the summer
- Enforced camp policies and resolved conflict of campers & counselors alike

Summer Camp & Respite Counselor, Cradle Beach Camp, Angola, NY (June 2018-present)

- Care for individuals with disabilities including cerebral palsy, autism spectrum disorder, down syndrome, seizure disorders, hearing loss, mental health diagnoses, etc.
- Utilized techniques in toileting, lifting and transferring, first aid, & behavior management

Soccer Coach, Gates Youth Soccer League, Rochester, NY (Summer '14,'15,'17,'18)

- Instructed children age 4-10 years in fundamental soccer techniques
- Emphasized the importance of good sportsmanship and perseverance

LEADERSHIP

Immediate Past President / President, Fredonia NSSLHA (2015-2019)

Vice President / Promotions Chair, Spectrum Entertainment Board (2016-2019)

Community Service Chair / Bonding Chair, Sigma Gamma Phi-Arethusa Sorority (2017-2019)

HONORS

Golden Key International Honour Society Member

Kappa Delta Pi International Education Honors Society Member

Omicron Delta Kappa Leadership Honors Society Member

COMMUNITY ENGAGEMENT

NSSLHA Peer Mentor

Operation Smile

Lakeshore Humane Society

Wheelock Primary School

Campus Host Program

Relay for Life

Fall Sweep

Buffalo News Kids Day

Women's Club Soccer

Friendly Kitchen

Move-In Crew

St. Theodore's VBS

WORK EXPERIENCE

Campus Tour Guide & Team Leader, SUNY Fredonia Admissions (November 2016-present)

Customer Service, Wegmans Food Markets, Inc., Rochester, NY (June 2013-present)

- Incredible Customer Service Compliment recipient over 20 times

Customer Service (Seasonal), Hallmark, Rochester, NY (July 2016-December 2018)

Server, Slayton Place, Spencerport, NY (May 2017-December 2017)