

# Additional Hours Request Form

(Rev 10/26/2016 - CAAS/gh)

A student who wishes to carry a course load of more than 18 credit hours must secure the approval of his/her department chairperson/program coordinator, subject to the following restrictions:

- Students on academic probation are not permitted to carry a course load of more than 18 credits.
- Students in good standing with a GPA less than 3.00 may carry a course load of up to 21 credits.
- Students with a GPA of 3.00 or higher may carry a course load of up to 24 credits.

*Any exceptions to the above restrictions must be approved by the Associate Provost for Curriculum, Assessment, and Academic Support. 809-810 Maytum Hall.*

|                 |                             |                   |
|-----------------|-----------------------------|-------------------|
| _____           |                             | Fredonia ID _____ |
| Last Name _____ | First Name _____            |                   |
| Semester _____  | Total Hours Requested _____ | GPA _____         |

**Reason you need to take more than 18 credit hours:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

|  |            |
|--|------------|
| Approved Advisor _____   | Date _____ |
| Approved Dept Chair _____  | Date _____ |
| Approved Associate Provost _____<br>(required for exceptions only) | Date _____ |