

▶ COURSE AUDIT APPLICATION FORM

COURSE AUDIT POLICY

Subject to faculty and department approval, certain academic courses may be audited. The instructor is under no obligation to assess a course auditor's homework, class contributions, or examinations. The auditor receives no grade for the course, nor is any course transcript generated by The State University of New York at Fredonia. In addition, auditors are not provided certain other university services, such as email, internet access, etc. However, access to OnCourse is available as needed. Once enrolled, students may not change their enrollment status from audit to credit, or from credit to audit.

All persons who would like to audit a course must obtain and complete an Audit Form from Extended Learning – whether a fee is required or not. The completed form must have the signatures of:

- ▶ The course instructor
- ▶ The chair of the department offering the course

Current full-time students, faculty and staff, Fredonia emeriti faculty and staff, and community members 60 years of age and older (with documentation) may audit courses without paying the registration fee. For all others:

- ▶ A non-refundable registration fee of \$50 will be charged.
- ▶ A parking sticker will be required to park a vehicle on campus (fee required by the Office of Student Accounts).
- ▶ A library card will be required to remove circulation materials from the library (fee required by Reed Library).

Audit privileges are not available in noncredit courses offered through Extended Learning; nor in any internship, directed study, practicum, online, or international study program/course.

DIRECTORY INFORMATION

Name _____ Date of Birth ____/____/____
Last First Middle

Local Address _____
Street City State Zip

Fredonia ID # (if applicable) _____ Telephone # _____ Email address _____

If you have academic records under another name, please indicate: _____
Former Last Former First

Have you been dismissed and/or suspended from a college for disciplinary reasons? Yes No

COURSE INFORMATION

List the course to be audited below with the number and title.

Semester/Session: _____

CRN/Subject/Course Number/Section (e.g. 30500/ENGL/100/01): _____

Course Title: _____

APPROVALS

After securing the appropriate signatures, the Approval from the Director of Extended Learning is required for processing.

Instructor _____ Date _____

Will the course auditor need access to OnCourse? Yes No

Department Chair _____ Date _____

Student _____ Date _____

Director's Approval: _____ Date: _____

Fee(s): _____

Admission to The State University of New York at Fredonia is based on the qualifications of applicant without regard to an individual's race, color, national origin, religion, creed, age, disability, sex, gender identity, sexual orientation, familial status, pregnancy, predisposing genetic characteristics, military status, domestic violence victim status, or criminal conviction. The authority to collect personal information is based on Section 355 (2) (h) of the New York Education Law.

State University of New York (SUNY) policy prohibits SUNY Fredonia admission applications from inquiring into an applicant's prior criminal history. After acceptance, the College shall inquire if the student previously has been convicted of a felony if such individual seeks campus housing or participation in clinical or field experiences, internships or study abroad programs. The information required to be disclosed under SUNY policy regarding such felony convictions shall be reviewed by a standing campus committee consistent with the legal standards articulated in New York State Corrections Law.

Students who have previously been convicted of a felony are advised that their prior criminal history may impede their ability to complete the requirements of certain academic programs and/or to meet licensure requirements for certain professions. Students who have concerns about such matters are advised to contact the dean's office of their intended academic program.